

Inhabitant Tax Return Preparation Assistance System

(1) Summary

Use the「市県民税申告書作成支援システム」(Inhabitant Tax Return Preparation Assistance System) to help prepare your Inhabitant Tax Return or National Health Insurance Tax Return using your computer, smartphone, etc.

(2) Cost

Free

(3) Precautions

○This system cannot be used to create the following forms.

(1) Income Tax Final Tax Return

(2) Inhabitant Tax Return for earnings from 2021 and before

(3) Tax returns not related to employment income, pension, business income, or miscellaneous income

Tax returns that include capital gains on land, buildings, stocks, etc.

○Forms prepared using this system are not automatically sent to the City Hall. Please either mail or bring the forms to the City Hall.

Page Explanations

There are 5 pages in total.

Page Names	What Information to Enter
1 本人情報 (Personal Information)	【Required】 Enter in your personal information.
2 給与所得・公的年金等 (Employment Income, Public Pension, etc.)	[Only enter in the applicable items] Enter in information related to employment income or public pension, etc.
3 事業所得・その他 (Business Income & Other)	[Only enter in the applicable items] Enter in information related to business income, interest earnings, dividend earnings, etc.
4 所得控除・税額控除 (Income Deductions & Tax Credits)	[Only enter in the applicable items] Enter in information related to deductions for medical expenses, social insurance premiums, or life insurance premiums, income deductions, and tax credits.
5 扶養控除・専従者 (Deductions for	[Only enter in the applicable items]

Dependents & Family Employees)	Enter in information for deductions related to spouses, dependents, and family employees.
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Input Procedure

(1) Please make sure to enter in [1 本人情報] (Personal Information).

[How to enter](#)

(2) For pages [2~5] only enter in the applicable items.

Click on the links below to see how to enter in items for each section.

[2 給与所得・公的年金等] (Employment Income, Public Pension, etc.) . . . [How to Enter](#)

[3 事業所得・その他] (Business Income & Other) . . . [How to Enter](#)

[4 所得控除・税額控除] (Income Deductions & Tax Credits) . . . [How to Enter](#)

[5 扶養控除・専従者] (Deductions for Dependents & Family Employees) . . . [How to Enter](#)

(3) After you have completed entering in the applicable data for all pages, click the 「入力内容の確認を行う」 (Check Data) button.

入力内容の確認を行う

(4) Use this page to check that the data you entered is correct.

[Data Confirmation Page]

入力内容の確認 提出方法

本人情報	
カタカナ姓	ミヤザキ
カタカナ名	タロウ
生年月日	昭和45年1月1日(1970-01-01)
令和4年1月1日の住所	富崎市横道西1丁目1番1号
現住所	同上
電話番号	0985-25-2111
職業	入力がありません
世帯主の氏名	入力がありません
世帯主との関係	入力がありません
給与所得・公的年金等	
入力がありません。	
事業所得・その他	
営業所得 収入	入力がありません
営業所得 所得	入力がありません
所得控除・税額控除	
入力がありません。	

申告書作成 〽️ キャンセル ❌

○If there are no mistakes, click the 「申告書作成」 (Create Tax Return) button.

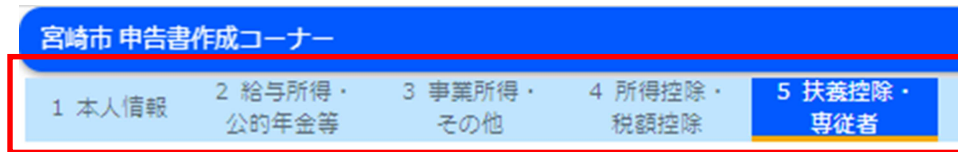
申告書作成 〽️

○If there are any mistakes, click the 「キャンセル」 (Cancel) button to go back and make corrections.

キャンセル ❌

(If corrections need to be made)

- Starting from the tab on the upper left, click on the page you would like to make corrections for.



- After you have finished making corrections, repeat from step 3 by clicking on the 「入力内容の確認を行う」 (Check Data) button.

入力内容の確認を行う

- (5) After clicking on the 「申告書作成」 (Create Tax Return) button, the tax return form will be displayed. Please print the form.

※The data will not be saved in the system.

Please save it to your own device.

- (6) Please print the tax return and either bring or mail it to the City Hall along with any other required documents.

[Address]

〒880-8505

宮崎市橘通西1丁目1番1号 (1-1-1 Tachibanadori-nishi, Miyazaki-shi)

宮崎市役所 税務部市民税課 (Miyazaki City Hall Department of Taxation, Income Tax Division)

○Contact Us

If you have any questions regarding the system, tax returns, etc., please contact the Income Tax Division.

E-Mail: 05sizei@city.miyazaki.miyazaki.jp

※It may take some time to reply. Please consult as early as possible.

1 本人情報 (Personal Information)

①カタカナ姓／(Last Name) ※Required

Enter in your last name in katakana or English letters.

②カタカナ名／(First Name) ※Required

Enter in your first name in katakana or English letters.

③生年月日／(Date of Birth) ※Required

Enter in your date of birth.

④令和 4 年 1 月 1 日時点の住所／(Address on 1 January 2022) ※Required

Enter in your address on 1 January 2022.

⑤現住所／(Current Address) ※Required

Enter in your current address.



If your current address is the same as the address in Section 4, check the 「同上」 (Same as above) box.

⑥電話番号／(Telephone Number) ※Required

Enter in your telephone number. (E.g. 000-0000-0000)

⑦職業／Occupation

Enter in your occupation.

For those who are self-employed, please be specific about the type of work.

(E.g. Produce Sales, Automobile Sheet Metal Painting)

For those who work multiple jobs, please list them all.

⑧世帯主の氏名、世帯主との関係／(Head of the Household Name and Relationship)

Enter in the name of the head of the household and your relationship from their point of view.

After you have completed entering in data, click on the 「次へ」 (Next) button.



※You will not be able to proceed if the required items are not filled in.

2 給与所得・公的年金等 (Employment Income, Public Pension, etc.)

① 給与所得（源泉徴収票あり）／(Employment Income (Have Tax Withholdings Certificate))

【Attach: Employment Income Tax Withholdings Certificate】

Enter in employment income for which a Tax Withholdings Certificate has been issued.

(Steps)

(a) Check the 「有」 (Have) box.

(b) Click on 「源泉徴収票 1 枚目」

(Tax Withholdings Certificate Page 1).


(c) Enter in the data for the items as it is appears on the Tax Withholdings Certificate.

Click on each item to see which box from the Tax Withholdings Certificate it applies to.

If an amount is zero, enter in 「0」.

(d) If you have more than one Tax Withholdings Certificate, click the 「+」 button and repeat step (c).



源泉徴収票 1枚目  クリック

②給与所得（源泉徴収票なし）／(Employment Income (No Tax Withholdings Certificate))

【Attach: Statement that shows earnings】

Enter in income for which a Tax Withholdings Certificate was not issued.

(Steps)

(a) Check the 「有」 (Have) box.

(b) Enter in the total amount of employment income received from January to December.

③雑所得（公的年金等）／(Miscellaneous Income (Public Pension)) 【Attach: Pension Tax Withholdings Certificate】

Only applies to those who are ages 60 or older (as of 1 January).

※Any amount received from disability pension or survivor's pension does not need to be included.

※Only include the amount you received. Do not include any amount a spouse or family member received.

(Steps)

(a) Check the 「有」 (Have) box.

(b) Click on 「源泉徴収票」 (Tax Withholdings Certificate Page 1).



(c) Enter in the data for the items as it is appears on the Tax Withholdings Certificate.

Click on each item to see which box from the Tax Withholdings Certificate it applies to.
If an amount is zero, enter in 「0」.

The screenshot shows a software interface for entering tax withholding data. On the left, a green header bar contains the text '源泉徴収票 1枚目' (Source Deduction Certificate 1st) and a blue 'クリック' (Click) button. Below this, two items are listed: '支払額' (Payment Amount) and '社会保険料支払額' (Social Insurance Premium Payment Amount), each with a blue 'クリック' button. The right panel shows a detailed form for '支払額' with instructions and input fields for various categories.

源泉徴収票 1枚目 クリック

支払額 クリック

社会保険料支払額 クリック

① 支払金額の記載がある場合入力してください。
第1号・第4号適用分

② 支払金額の記載がある場合入力してください。
第2号・第5号適用分

③ 支払金額の記載がある場合入力してください。
第3号・第6号適用分

④ 支払金額の記載がある場合入力してください。
第7号適用分

(d) If you have more than one Tax Withholdings Certificate, click the 「+」 button and repeat step (c).

The screenshot shows a software interface. At the top, a blue button with a white plus sign (+) is highlighted. To its right is the text '+マークを押して5件まで入力できます。' (Press the + mark to enter up to 5 items). Below this is a green header bar with the text '源泉徴収票 1枚目' and a blue 'クリック' button.

+マークを押して5件まで入力できます。

源泉徴収票 1枚目 クリック

After you have completed entering in data, click the 「次へ」 (Next) button.

次へ

3 事業所得・その他 (Business Income & Other)

①営業所得／(Business Income) 【Attach: Statement of Earnings and Expenditure】

Enter in income from businesses such as wholesale, retail, restaurant, income from self-employed positions such as doctor, lawyer, carpenter, or income from industries such as fishing.

(Steps)

(a) Check the 「有」 (Have) box.

1 営業所得 ☐ 有

卸売業・小売業・飲食店業などの所得

[illegible]

(b) Use the Statement of Earnings and Expenditures to enter in the amounts for 「収入」 (Earnings) and 「所得」 (Income).

[illegible]

②農業所得 (Agricultural Income) 【Attach: Statement of Earnings and Expenditure】

Enter in income you received from agriculture such as crops, livestock, etc.

(Steps)

Follow the same steps from 「①営業所得(Business Income)」.

③不動産所得 (Real Estate Income) 【Attach: Statement of Earnings and Expenditures】

Enter in income from renting land or housing.

(Steps)

Follow the same steps from 「①営業所得(①Business Income)」.

※If you received COVID-19 related payments or handouts (such as business closure related support payments) for ①～③, make sure to list it in the 「Statement of Earnings and Expenditure」.

④利子所得 (Interest Income) 【Attach: Statement showing earnings】

Enter in income from bonds, interest on deposits and savings, dividends on bond investment trusts, etc.

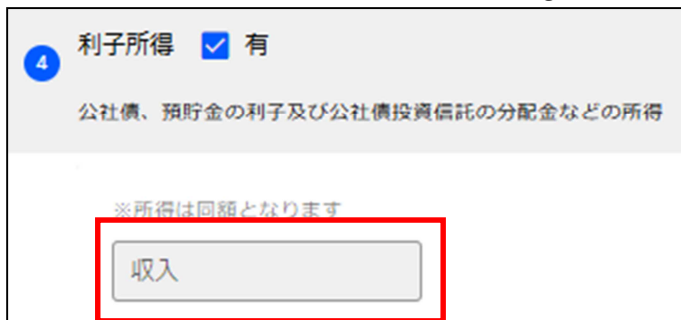
(Steps)

(a) Check the 「有」 (Have) box.



4 利子所得 ☒ 有
公社債、預貯金の利子及び公債投資信託の分配金などの所得

(b) Enter in the amount of 「収入」 (Earnings).



4 利子所得 ☒ 有
公社債、預貯金の利子及び公債投資信託の分配金などの所得

※所得は同額となります

収入

⑤配当所得 (Dividend Income) 【Attach: Statement showing earnings】

Enter in dividends where tax was not withheld at the source, or dividends as a large stockholder of a listed stock, etc.

Please contact the Income Tax Division if you would like to choose the system in which you are not required to file a tax return for specified dividends.

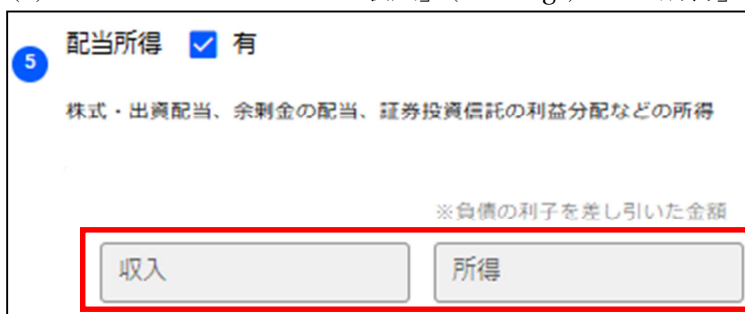
(Steps)

(a) Check the 「有」 (Have) box.



5 配当所得 ☒ 有
株式・出資配当、余剰金の配当、証券投資信託の利益分配などの所得

(b) Enter in the amount of 「収入」 (Earnings) and 「所得」 (Income).



5 配当所得 ☒ 有
株式・出資配当、余剰金の配当、証券投資信託の利益分配などの所得

※負債の利子を差し引いた金額

収入 所得

⑥雑所得 (業務・その他) (Miscellaneous Income (Business & Other)) 【Attach: Statement

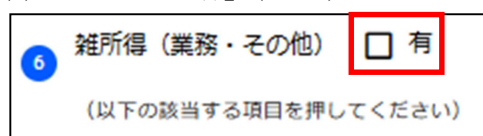
showing earnings】

Enter in additional income such as manuscript fee, lecture fee, etc., in 「業務に係る雑所得」 (Miscellaneous Income related to Business).

Enter in earnings from personal pension, mutual aid pension, crypto-assets, etc., in 「その他の雑所得」 (Other Miscellaneous Income).

(Steps)

(a) Check the 「有」 (Have) box.

A screenshot of a form with a blue circle containing the number '6' on the left. The text '雑所得（業務・その他）' is followed by a red-outlined checkbox and the character '有'. Below this, in smaller text, is '(以下の該当する項目を押してください)'.

6 雑所得（業務・その他） ☐ 有
(以下の該当する項目を押してください)

(b) Click on 「業務に係る雑所得」 (Miscellaneous Income related to Business).

A green button with the text '業務に係る雑所得' and a blue star icon with the word 'クリック'. Below it, in smaller text, is '原稿料・講演料などの副収入による所得'. Below this button is another green button with the text 'その他の雑所得' and a blue star icon with the word 'クリック'.

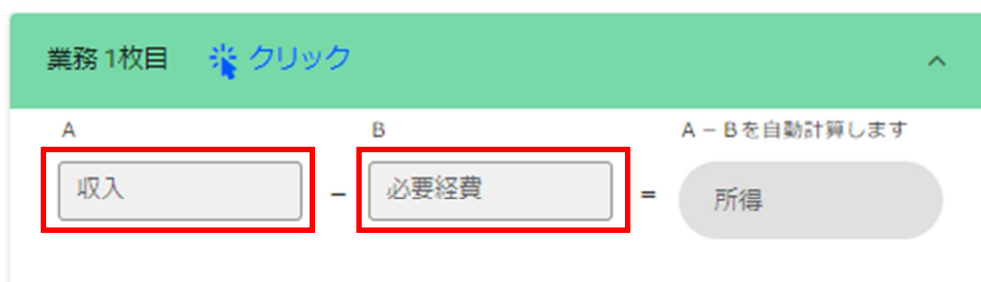
業務に係る雑所得 クリック
原稿料・講演料などの副収入による所得
その他の雑所得 クリック

(c) Click on 「業務 1 枚目」 (Business Page 1).

A green button with the text '業務 1 枚目' and a blue star icon with the word 'クリック'. Above it is a green button with the text '業務に係る雑所得' and a blue star icon with the word 'クリック'. Below the '業務 1 枚目' button is a blue button with a white '+' sign and the text '+マークを押して3件まで入力できます。'.


業務に係る雑所得 クリック
原稿料・講演料などの副収入による所得
+ +マークを押して3件まで入力できます。
業務 1 枚目 クリック

(d) Enter in the amount of 「収入」 (Earnings) and 「必要経費」 (Necessary Expenses).

A form with a green header bar containing '業務 1 枚目' and a blue star icon with the word 'クリック'. Below the header bar is a table with two columns, A and B. Column A has a text input field with '収入'. Column B has a text input field with '必要経費'. To the right of column B is a text input field with '所得'. Above the '所得' field is the text 'A - B を自動計算します'. A minus sign is between the input fields for A and B, and an equals sign is between the input field for B and the '所得' field.

業務 1 枚目 クリック
A B A - B を自動計算します
収入 - 必要経費 = 所得

(e) If you had more than one source of Miscellaneous Income related to Business, click on the 「+」 button and repeat step (d).

A blue button with a white '+' sign and the text '+マークを押して3件まで入力できます。'. Below it is a green button with the text '業務 1 枚目' and a blue star icon with the word 'クリック'.

+ +マークを押して3件まで入力できます。
業務 1 枚目 クリック

(f) If you had 「その他の雑所得」 (Other Miscellaneous Income), follow the same steps.

⑦給与・公的年金等に係る所得以外の納付方法 (Payment method for income not related to Employment Income, Public Pension, etc.)

For income other than employment income and public pension, there are two payment methods you can choose from, normal collection (self-pay) or special collection (deduct from salary).

Choose which payment method you would like to use.

(Steps)

(a) Check the 「有」 (Have) box.

7 給与・公的年金等に係る所得以外の納税方法 ☐ 有

(b) Select either 「給与から差引 (特別徴収)」 (Deduct from salary (special collection)) or 「自分で納付 (普通徴収)」 (Self-pay (ordinary collection)).

7 給与・公的年金等に係る所得以外の納税方法 ☒ 有

希望する納税方法を選択してください。所得が給与・年金の場合は選択できません。

給与から差引 (特別徴収)
自分で納付 (普通徴収)

After you have completed entering in data, click the 「次へ」 (Next) button.

次へ

4 所得控除・税額控除 (Income Deductions & Tax Credits)

①医療費控除 (Medical Expense Deductions)

【Attach: Statement for deductions for medical expenses】

Enter in medical expenses paid from January to December by you for yourself, your spouse, or relatives living in the same household as you.

If you are claiming medical expense deductions, fill in the separate form "Statement for deductions for medical expenses" and submit it along with the tax return. ※You are not required to attach any receipts.

(Steps)

(a) Check the 「有」 (Have) box.

1 医療費控除 ☒ 有

医療費控除を申告する場合、別途、「医療費控除の明細書」を作成する必要があります。

[Data Entry Page]

医療費控除 ☒ 有

医療費控除を申告する場合、別途、「医療費控除の明細書」を作成する必要があります。

(b) Enter in each item.

1 医療費控除 ☒ 有

医療費控除を申告する場合、別途、「医療費控除の明細書」を作成する必要があります。

支払った医療費の合計額を入力してください。

支払った医療費

Enter in the amount of medical expenses paid from January to December

生命保険や社会保険などで補てんされる金額を入力してください。

保険金などで補てんさ...

Enter in the amount compensated by life insurance and social insurance

特定一般用医薬品等購入費の金額を入力してください。

スイッチOTC医薬品支...

Enter in the amount paid for specified OTC medication

②社会保険料控除 (Social Insurance Premium Deductions) 【Attach: Notification of Completed Payment or document that shows payment amounts】

Enter in insurance premiums not listed on a Tax Withholdings Certificate.

Enter in the amount paid for insurance premiums from January to December by you for yourself, your spouse or relatives living in the same household as you. ※Do not include any amount withheld from Employment Income or Public Pension.

Only enter in the amount for 「Small business mutual aid premiums (such as iDeCo)」 that you as the policy owner have paid.

(Steps)

(a) Check the 「有」 (Have) box.

2 社会保険料控除 ☐ 有

※ここでは、源泉徴収票に記載のない社会
給与・年金から天引き（特別徴収）されて

(b) Enter in each item.

支払った国民健康保険税の額を入力してください。	
国民健康保険	Enter in the amount paid for National Health Insurance Tax.
支払った国民年金保険料の額を入力してください。	
国民年金	Enter in the amount paid for National Pension Premiums.
支払った後期高齢者医療保険料の額を入力してください。	
後期高齢者医療保険	Enter in the amount paid for Latter-stage Elderly Medical Care Premiums.
支払った介護保険料の額を入力してください。	
介護保険	Enter in the amount paid for Long-term Care Insurance Premiums.
小規模企業共済法に規定された共済契約（旧第二種共済契約を除く）に基づく掛金、確定拠出年金法の企業型年金加入者掛金及び（旧） 型年金加入者掛金（iDeCo）、心身障害者扶養 健康保険料（任意継続）、雇用保険料、国民年	Enter in the amount of premiums based on mutual aid contracts (excluding former second class mutual aid contracts) stipulated in the Small Enterprise Mutual Relief Projects Act, premiums for corporate-type pensions and individual-type pensions (iDeCo) under the Defined Contribution Pension Act, and premiums related to the mutual aid system for supporting mentally and physically handicapped persons.
小規模企業共済等掛金...	
その他	Enter in the amount paid for health insurance premiums (voluntary continuation), employment insurance premiums, National Pension Fund, etc.

③生命保険料控除（Life Insurance Premium Deductions）【Attach: Document that shows the type of life insurance, the policy owner, and the amount paid】

Enter in insurance premiums not listed on a Tax Withholding Certificate.

Enter in the amount paid for insurance premiums (minus any dividends or rebates, if any) from January to December by you for yourself, your spouse or relatives living in the same household as you.

(Steps)

(a) Check the 「有」 (Have) box.

3 生命保険料控除 ☐ 有

※ここでは、源泉徴収票に記載の

(b) Click on 「生命保険料 1 枚目」 (Life Insurance Premiums Page 1).

生命保険料 1 枚目  クリック

(c) Select the type of life insurance.

種類を選択してください。

生命保険料の種類

新生命保険料

旧生命保険料

介護医療保険料

新個人年金保険料

旧個人年金保険料

- 新生命保険料 (New life insurance premiums) :
Premiums for new policies or renewals on or after 1 January 2012
- 旧生命保険料 (Old life insurance premiums) :
Premiums for policies or renewals on or before 31 December 2011
- 介護医療保険料 (Medical care insurance premiums)
- 新個人年金保険料 (New personal pension insurance premiums) :
Premiums for new policies or renewals on or after 1 January 2012
- 旧個人年金保険料 (Old personal pension insurance premiums) :
Premiums for policies or renewals on or before 31 December 2011.

(d) Enter in the amount paid for insurance policy premiums.

支払った保険料の額を入力してください。

支払金額

(e) If you have more than one life insurance policy, click the 「+」 button and repeat steps (c) and (d).

 マークを押して10件まで入力できます。

生命保険料 1 枚目  クリック

④地震保険料控除 (Earthquake Insurance Premium Deductions) 【Attach: Document that shows the type of insurance, the policy owner, and the amount paid】

Enter in insurance premiums not listed on a Tax Withholding Certificate.

Enter in the amount paid for insurance premiums by you for a house you, your spouse, or relative living in the same household as you own and use for regular residence or a personal property used for daily living (excluding business use).

(Steps)

(a) Check the 「有」 (Have) box.

(b) Enter in each item.

(c) If you have more than one earthquake insurance policy, click the 「+」 button and repeat step (b).

⑤寡婦、ひとり親、勤労学生控除 (Deductions for Widows, Single Parents & Working Students)

Enter in if any of the following apply to you as of 31 December.

○Deductions for Single Parents

Those whose spouse are deceased (or uncertain), have not remarried after divorce, or are unmarried (excluding common law marriages) and the below applies to you.

(1) Your total income between January to December was less than 5,000,000 yen.

(2) You have at least one child in your household whose total income is less than 480,000 yen.

○Deductions for Widows or Divorcees

For those that "Deductions for Single Parent" was not applicable to, your total income between January to December was less than 5,000,000 yen, and if either of the following applies to you.

(1) Women who are divorced and have at least one dependent living in their household whose total income is less than 480,000 yen.

(2) Women whose husband are deceased (or uncertain) and have no dependents.

○Deductions for Working Students 【Attach: Student I.D.】

For those that received employment income from January to December, their total employment income was less than 750,000 yen, and income other than employment income was less than 100,000 yen.

(Employment Income includes Business Income, Employment Income, Retirement Income, and Miscellaneous Income.)

(Steps)

(a) Check the 「有」 (Have) box.

5 寡婦、ひとり親、勤労学生控除 ☐ 有

(b) If deductions for single parents applies to you, select which option applies to you.

寡婦・ひとり親に該当する場合は、いずれかを選択してください。

選択なし
ひとり親 (父)
ひとり親 (母)
寡婦

○選択なし (None)
○ひとり親 (父) (Single Father)
○ひとり親 (母) (Single Mother)
○寡婦 (Widow/Divorce Women who became a single parent after marriage.)

(c) If deductions for widows or divorcees applies to you, select the reason.

※寡婦の方のみ 寡婦となった理由を選択してください。

死別
生死不明
離別
未帰還

○死別 (Spouse is deceased)
○生死不明 (Unable to ascertain your spouse's whereabouts, unsure if they are alive or not)
○離別 (Divorced)
○未帰還 (※For those who would like to learn more about this condition, please contact the Income Tax Division.)

(d) If you are a working student, select 「該当」 (Yes).

(e) If you selected 「該当」 (Yes) in section (d), enter the name of the school you attend.

⑥本人障がい控除(Deductions for Disabilities) 【Attach: Disability Certificate, Rehabilitation Passbook, etc.】

Enter in if either of the following apply to you as of December 31.

○Person with special needs

Those with a level 1 or 2 physical disability, Level 1 Mental Disability Certificate, or Rehabilitation Grade A Certificate

○Disability: Those with a disability, but not a person with special needs.

⑦寄附金控除(Deductions for Donations) 【Attach: Certificate of donation or receipt with donation amount】

Enter in donations made to the following organizations by 31 December.

[Organizations]

- Subject to special exemption (Hometown tax payment): Organizations designated by the Minister of Internal Affairs and Communications, Disaster Relief Donations
- Not subject to special exemption: Tokyo Metropolitan Government, Sumoto (Hyogo Prefecture), Nahari (Kochi Prefecture), Tsuno (Miyazaki Prefecture)
- Community Chest of Japan Miyazaki Branch, Japanese Red Cross Society Miyazaki Branch
- Ordinance Designated (Miyazaki Prefecture): Organizations designated by Miyazaki Prefecture
- Ordinance Designated (Miyazaki City): Organizations designated by Miyazaki City

(Steps)

(a) Check the 「有」 (Have) box.

7 寄附金控除 ☒ 有

注) ふるさと納税ワンストップ特例の適用を受けている方は入力が必要となります。

(b) Select which type of organization you donated to. Enter in the organization and the amount donated.

特例控除対象 (ふるさと納税)
 特例控除対象以外
 宮崎県共同募金会、日本赤十字社宮崎県支部
 条例指定分 (宮崎県)
 条例指定分 (宮崎市)

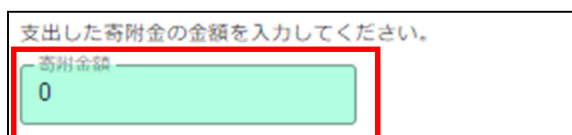
〇特例控除対象 (ふるさと納税) (Subject to special exemption (Hometown tax payment))
 〇特例控除対象以外 (Not subject to special exemption)
 〇宮崎県共同募金会、日本赤十字社宮崎県支部 (Community Chest of Japan Miyazaki Branch, Japanese Red Cross Society Miyazaki Branch)
 〇条例指定分 (宮崎県) (Ordinance Designated Portion (Miyazaki Prefecture))
 〇条例指定分 (宮崎市) (Ordinance Designated Portion (Miyazaki City))
 〇その他 (Other)

(c) Enter in the organization.

名称 (自治体、団体等) を入力してください。

寄附先

(d) Enter in the donation amount.

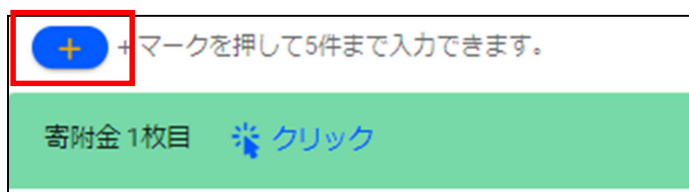


支出した寄附金の金額を入力してください。


寄附金額

0

(e) If you donated to more than one organization, click the 「+」 button, and repeat steps (b) through (d).



+ マークを押して5件まで入力できます。

寄附金 1枚目  クリック

After you have completed entering in data, click the 「次へ」 (Next) button.

次へ

5 扶養控除・専従者 (Deductions for Dependents & Family Employees)

①配偶者情報 (Spouse Information)

Enter in information about your spouse if all of the following apply as of 31 December.

- (1) It is not a common law marriage.
- (2) Your total earnings between January to December were less than 10,000,000 yen, and your spouse's total earnings were less than 1,330,000 yen.
- (3) Your spouse is not a family employee.
- (4) Your spouse is not the dependent of someone else.

※If your total earnings are more than 10,000,000 yen and your spouse earns less than 480,000 yen, only deductions for disabilities may be applicable to you.

[Data Entry Page]

宮崎市申告書作成コーナー

1 本人情報 2 給与所得・公的年金等 3 事業所得・その他 4 所得控除・税額控除 5 扶養控除・専従者

配偶者や扶養親族、事業専従者に関する情報 説明

1 配偶者情報 ☐ 有
所得133万円超の場合には入力不要です。

2 扶養親族情報 ☐ 有
所得48万円超の場合には入力不要です。

3 事業専従者情報 ☐ 有

(Steps)

(a) Check the 「有」 (Yes) box.

1 配偶者情報 ☐ 有

所得133万円超の場合には入力不要です。

(b) Enter in each item.

氏名を入力してください。	Enter in your spouse's name.
氏名	
生年月日を入力してください。	Enter in your spouse's date of birth.
生年月日	
あなたと同居しているか又は別居しているかを選択してください。	Select whether your spouse lives together with you. 「同居」: Living together 「別居」: Living apart
同居／別居	
合計所得金額を入力してください。	Enter in your spouse's total earnings between January to December.
合計所得	
障がい者の場合は選択してください。	If your spouse has a disability, select the level. ○選択なし (None) ○身障1級／身体障がい者1級 (Level 1 Physical Disability) ○身障2級／身体障がい者2級 (Level 2 Physical Disability) ○精神1級／精神障がい者1級 (Level 1 Mental Disability) ○療育A判定 (Rehabilitation Grade A) ○その他 (Other)
障がいの程度	

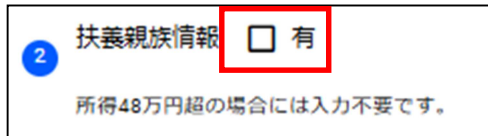
②扶養親族情報(Dependent Information)

Enter in information about relatives living in the same household as you if all of the following apply as of 31 December.

- (1) Their total earnings between January to December was less than 480,000 yen.
- (2) They are not your spouse, family employee, or the dependent of someone else.

(Steps)

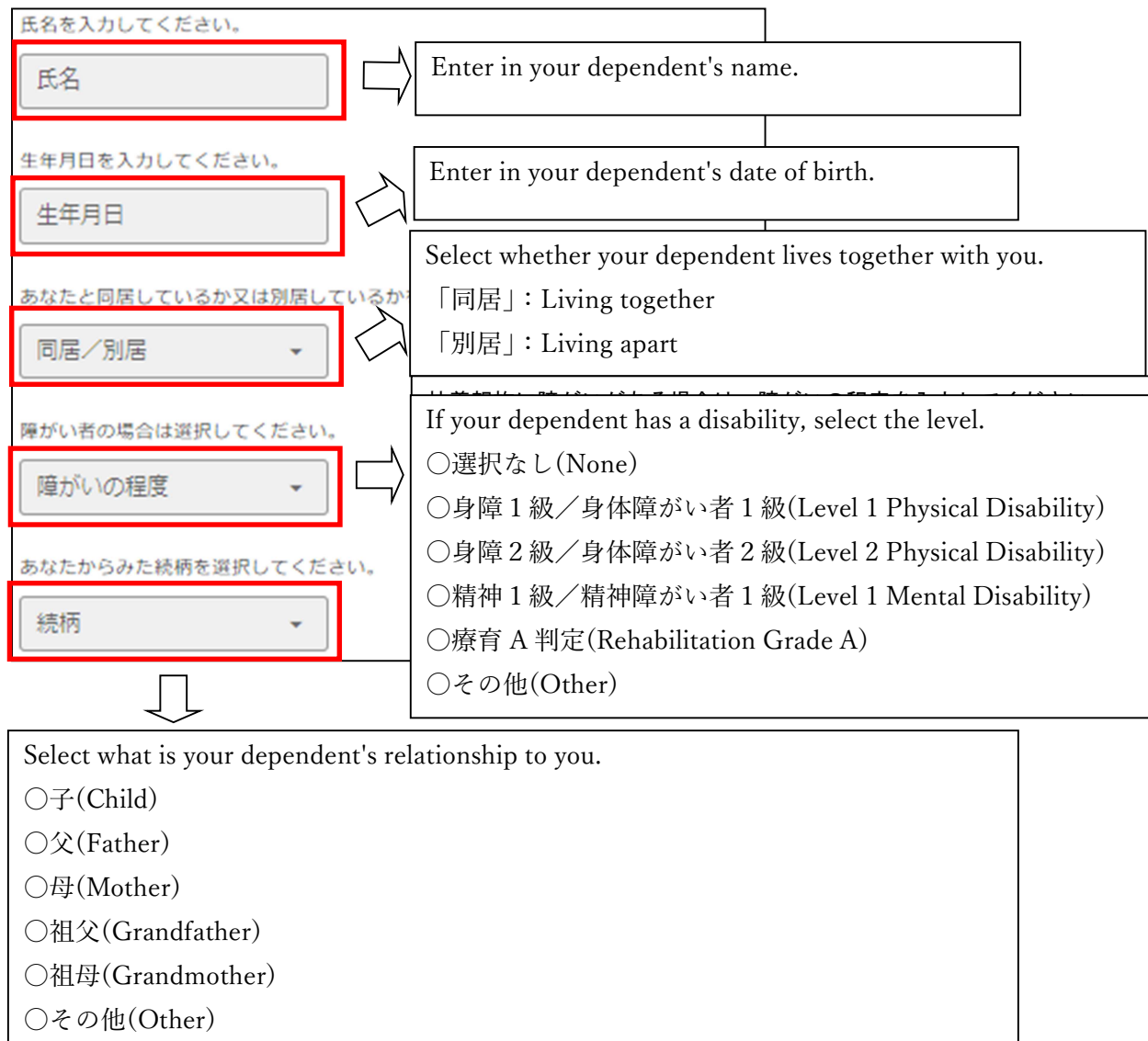
(a) Check the 「有」 (Have) box.



(b) Click on 「扶養親族 1 人目」 (Dependent 1).



(c) Enter in each item.



氏名を入力してください。

氏名

Enter in your dependent's name.

生年月日を入力してください。

生年月日

Enter in your dependent's date of birth.

あなたと同居しているか又は別居しているか

同居／別居

Select whether your dependent lives together with you.

「同居」：Living together

「別居」：Living apart

障がい者の場合は選択してください。

障がいの程度

If your dependent has a disability, select the level.

○選択なし (None)

○身障 1 級／身体障がい者 1 級 (Level 1 Physical Disability)

○身障 2 級／身体障がい者 2 級 (Level 2 Physical Disability)

○精神 1 級／精神障がい者 1 級 (Level 1 Mental Disability)

○療育 A 判定 (Rehabilitation Grade A)

○その他 (Other)

あなたからみた続柄を選択してください。

続柄

Select what is your dependent's relationship to you.

○子 (Child)

○父 (Father)

○母 (Mother)

○祖父 (Grandfather)

○祖母 (Grandmother)

○その他 (Other)

(d) If you have more than one dependent, click the 「+」 button and repeat steps (b) and (c).



③事業専従者情報(Family Employee Information)

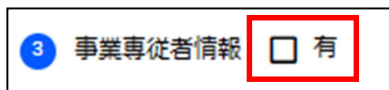
Enter in information about relatives living in the same household as you if all of the following apply.

- (1) They are 15 years old or older as of 31 December.
- (2) They are a relative that was exclusively engaged in work with a business that you own for a period of more than 6 months within a year.

※If you have more than 3 family employees, please create a separate additional report.

(Steps)

(a) Check the 「有」 (Have) box.



(b) Click on 「事業専従者 1 人目」 (Family Employee 1).



(c) Enter in each item.

氏名を入力してください。	
<div>氏名</div>	⇒ Enter in your family employee's name.
生年月日を入力してください。	
<div>生年月日</div>	⇒ Enter in your family employee's date of birth.
月数を入力してください。	
<div>従事月数</div>	⇒ Enter in the amount of months they were engaged in work.
あなたからみた続柄を選択してください。	
<div>続柄</div>	⇒ Select what is your family employee's relationship to you. ○選択なし(None) ○配偶者(Spouse) ○その他(Other)
収支内訳書に記載された金額を入力してください。	
<div>専従者給与(控除)額</div>	



Enter in the amount of your family employee's earnings (deductions).

[Family Employee Earnings (Deductions) Amount]

The amount will be the lesser of the following.

- Business Income \div (# of Family Employees + 1)
- 860,000 yen for your spouse and for all other relatives 500,000 yen per person

※The amount for family employee deductions cannot be higher than your income.

(d) If you have more than one family employee, click the 「+」 button and repeat steps (b) and (c).



After you have completed entering in data, click the 「入力内容の確認を行う」 (Check Data) button.

入力内容の確認を行う 